



Registered Training Organisation: 2543

## Foreman / Team Leader Development Training Program

**Duration: 2 days**

### **Course Content:**

- ◆ Foreman / Team Leader's Role
- ◆ Interpersonal Communication
- ◆ Delegation and Accountability
- ◆ Motivating Individuals and the Team
- ◆ Developing Individuals and the Team
- ◆ Work Planning and Organisation
- ◆ Leadership and Teamwork
- ◆ Counselling and Disciplining Techniques
- ◆ Industrial OH&S and Accountability

### **Where and When**

#### **Hobart Course Location**

Tasmanian Technopark  
Innovation Drive, Glenorchy  
9:00am – 4:00pm

#### **Launceston Course Location**

Olde Tudor Motor Inn  
Westbury Road, Prospect  
9:00am – 4:00pm

**Cost is \$350.00 per participant + GST**

Register by completing the registration form below and faxing to A.E.S. on 62720004 or by post to PO Box 623, North Hobart Tas 7002. There is a 50% cancellation fee if A.E.S. is not notified 24 hours prior to the course commencing, alternatively the participant may be replaced by a substitute.

Please note A.E.S. does not send out confirmation of registration. You will only hear from A.E.S. if the course is full or has been cancelled.

#### **Registration Form**

Contact Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Course Date: \_\_\_\_\_

Course Location: \_\_\_\_\_

Email: \_\_\_\_\_

How did you find out about A.E.S.? \_\_\_\_\_

#### **Participant Names:**

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